

LETTER OF RECOMMENDATION

In order for applicant to be considered for a scholarship

This letter must be returned by April 10, 2017

Name of Applicant (please print) _____

To Reference:

The person whose name appears above has made application for a scholarship provided by the First Presbyterian Church of Albemarle, North Carolina. Since he/she has given your name as a reference, we would appreciate your frank evaluation of the applicant's qualifications. Your rating and comments will be held in strictest confidence.

In what capacity do you know the applicant? Teacher ____ Colleague ____

Other _____
(please specify)

How long have you known the applicant? _____

Rating Scale

5 - Very High

2 – Below Average

4 - Above Average

1 – Very Low

3 – Average

? – Lack of Information

Place a circle around the characteristic level that most appropriately rates the applicant.

Responsibility 5 4 3 2 1 ?

Emotional Stability 5 4 3 2 ?

Initiative 5 4 3 2 1 ?

Dependability 5 4 3 2 ?

Integrity 5 4 3 2 1 ?

Open-mindedness 5 4 3 2 ?

Cooperation 5 4 3 2 1 ?

Please use the following space only for remarks you may care to make concerning the applicant.

Signature: _____

Date _____ **2016**

Name (print) _____

Phone No. _____

Address _____

Zip _____